

Canadian Chamber of Commerce in Latvia

Notice of Annual General Meeting (AGM)

Dear CanCham members,

We would like to invite you to the upcoming CanCham Annual General Meeting. Please note that this meeting is for members only. Voting rights apply only to members in good standing, this is, those who are current with their membership fee payments.

Place: Riga Business School, 11 Skolas iela www.rbs.lv/about-rbs/rbs-location.
Date: Monday, October 1st, 2018,
Time: 18.30
Cost: None
Language: English

Please register your attendance here - <http://cancham.lv/events/agm-2018>

Documents can be downloaded from the following file: <http://cancham.lv/members-section/agm--2018> (User name: **member**, Password: **m17**) which includes:

- Notice
- Annual Report
- Audit Committee Report
- Proxy form
- Proposed Budget

Agenda

1. Opening: Chairman of the Board, Ed Kalvins
2. Election of a chairman, secretary and vote counters for the annual meeting
3. Approval of the agenda, procedural (vote counting)
4. Annual Report - additional
5. Audit Committee Report - additional
6. Discussions/Questions regarding reports
7. Budget proposal for the upcoming year / membership fees
8. Creating visibility, the strategy for the next year
9. Future Events
10. Other Items
11. Adjournment

Proxy: If you cannot attend the Annual Meeting but are a member in good standing (ie you have paid your dues), simply inform the General Meeting in writing or via e-mail of who you have given your proxy to, or fill in the form and deliver it to the AGM secretary.



Ed Kalvins
President
Canadian Chamber of Commerce in Latvia